



Tara Trimble, Instructor

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Welcome to Prairie Song Piano and Voice Studio! Please read and initial the items below and sign at the end. Thank you for your time and attention to PSPVS policies and procedures. I am excited to be a part of your musical journey!

IN-HOME LESSONS

SCHEDULE: Music lesson study is a year-round endeavor. Fall/Spring has 33 weeks of billable lessons. During the school year, you will be assigned a set day and time with your teacher for weekly 30, 45 or 60-minute lessons (depending on factors such as age, skill level, and preference). Summer is flexibly scheduled with a requirement of at least six lessons.

Initials

LESSONS WILL START AND END ON TIME: Please have students ready to start lessons on time. Lesson time will not be extended if a student is not ready to start at the scheduled time. If the instructor arrives late, you will receive a prorated discount on the next month's invoice.

Initials

KEEP DISTRACTIONS TO A MINIMUM: Parents are welcome to sit in on lessons. Please avoid distractions in the lesson space, such as pets, siblings and TV. If distractions become a regular issue, your instructor will open a discussion in the hope of finding a solution.

Initials

PRACTICE: Students are expected to practice outside of their weekly lesson. The only way to develop the skills needed to play or sing well is to practice. Not only will practice develop musicianship skills, it will also help develop the discipline, focus, attention to detail, thought, determination and perseverance needed to succeed at many things in life. Parents are expected to hold their child responsible and accountable for practice, just as they do for completing school homework. I will work with each student, according to their age and skill level, to develop practice skills and guidelines. Parents will be informed and updated regarding their child's practice guidelines.

Initials

PERFORMANCES: There will be at least two opportunities for performances throughout the year. Students are strongly encouraged to participate in both. Students are expected to participate in the spring recital. Recitals and other performance opportunities offer students the chance to share their music and develop performance skills and concert etiquette.

Initials

POSITIVE REINFORCEMENT VS. NEGATIVE CONSEQUENCES: In the spirit of cultivating your child's love of music and lessons, please do not assign "extra" practice time as a negative consequence or punishment for your child. Also, please consider the time and effort both student and teacher have committed to lessons and performances before withholding a lesson or a performance from your child as a negative consequence or punishment.

Initials

MAKE UP LESSONS: A make up lesson is not guaranteed if you do not attend your regularly scheduled lesson.

- No make up lessons for the following circumstances: birthday parties, vacations, athletic conflicts, sniffles, homework, inclement weather, etc.
- No make up lessons for the following holidays: Halloween, Martin Luther King, Jr. Day, and President's Day.
- No make up lesson or refund if you forget about or decide to skip a lesson.
- If one week's notice is provided, the following are exceptions and will be considered (not guaranteed) for a make up lesson: school events, concerts in which the student is performing, acts of God or extreme emergencies. In the event you have an exceptional reason for missing your lesson, please contact me and I will offer you a time for a make up lesson within 30 days of the missed lesson if it is possible with my schedule. Make up lessons will not be scheduled beyond 30 days of the missed lesson date.
- If someone in your household is ill, please let me know as soon as possible and we will move our lesson online for the day.
- The following are options if your lesson cannot be held in person at the scheduled time: online lesson from your home DURING scheduled lesson time; video exchange which takes place BEFORE lesson time (for the student) and DURING lesson time (for the teacher). Ask your instructor for more information.
- If you forget to cancel a lesson or if the instructor is en route to your home, you will be charged for the lesson.

Initials

BILLING: Lessons are billed on a school year and summer tuition basis, not a per lesson basis. You are welcome to pay your balance in full or make monthly installments against the tuition balance at no additional charge. Enrollment mid-year is prorated to reflect the number of lessons remaining in the school year or summer. You are not charged for weeks when there are no lessons scheduled (e.g. winter break, spring break, etc.).

Initials

PAYMENT: Accepted payment methods are cash, check, direct deposit, Zelle (612-505-5804) and Venmo (Venmo payments to @Musicteacher-Tara). Accounts past due after the 8th of the month may result in lesson termination. PLEASE MAKE CHECKS PAYABLE TO TARA TRIMBLE.

Initials

PAYMENT SCHEDULE: There are three tuition payment options available.

1. Monthly installments due by the first lesson of each month
2. Pay by school year semester and summer semester
3. Pay annually

Past due accounts receive a courtesy email and phone call before lesson termination occurs. Should something come up where you cannot financially fulfill your commitment to music lessons, I appreciate and encourage advance notice and open, ongoing communication with me.

Initials

TUITION RATES: Please contact PSPVS for tuition rates. Rates for in-home lessons vary based on the number of students taking lessons at your location and mileage.

REFERRAL CREDIT: For every new student/family you refer to PSPVS, you will receive a \$30 credit once they have completed their first month of lessons.

LESSON TERMINATION: PSPVS requires a 30-day notification via email for lesson termination.

Parent/Guardian Signature

Date

Parent/Guardian Printed Name